

ANNUAL PROCUREMENT PLAN FOR 2014
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office.
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office: MONCADA WATER DISTRICT
 Region: 3
 Address: Poblacion I, Moncada, Tarlac

Contact Person: Adelaida G.
 Position: Administrative/Ge
 E-mail : aidamejia_mwd@yal
 Telephone/Mobile Nos: 0917

Item & Specifications	Unit of Measure	Quantity Requirement												Total
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
A. Available at Procurement Service Stores														
COMMON ELECTRICAL SUPPLIES														
1. BALLAST, 18/20 watts	piece													0
2. BALLAST, 36 watts	piece													0
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet													0
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet													0
5. BATTERY, size D, alkaline, 2 pcs./packet	packet													0
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set													0
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set													0
8. FLUORESCENT TUBE, 18 watts	piece													0
9. FLUORESCENT TUBE, 36 watts	piece													0
10. COMPACT FLUORESCENT LIGHT, 17 watts	piece													0
11. FUSE, 30 amperes	piece													0
12. FUSE, 60 amperes	piece													0
13. STARTER, 4-40 watts	piece													0
14. TAPE, electrical	roll													0
COMMON COMPUTER SUPPLIES														
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 pcs./box	box	3			2			2				1		8
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 pcs./box	box													0
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box	3			3			2				2		10

Item & Specifications	Unit of Measure	Quantity Requirement												
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Thermal Paper 80mm x 30m	piece	145			145			145			145			580
Dai-ichi bond S 16 letter	ream	3			2			2			2			9
3														0
4														0
5														0
6														0
7														0
8														0
9														0
10														0

***GRAND TOTAL:
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION
APPROVED BUDGET:

**Other categories that are not indicated herein*
***Prices are FOB Manila/Applicable for items under A.*
****Grand total for items under A.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in budget for the year.

Prepared by: JOSE C. NIEGOS
Property Custodian

Certified Funds Available: ADELAIDA G. MEJIA
Administrative/General Services Officer

Approved: ENGR. ROGELIO B. MINA, JR.
Head of Office/Agency

Date Prepared: November 12, 2013

Mejia
neral Services Officer A
hoo.com
75143690

** PS Price Catalogue as of (08.23.2011)	Total Amount
67.27	-
72.54	-
36.40	-
14.56	-
68.12	-
280.54	-
368.94	-
32.14	-
33.85	-
103.79	-
10.90	-
25.48	-
3.73	-
18.20	-
520.00	4,160.00
818.48	-
581.67	5,816.70

** PS Price Catalogue as of (08.23.2011)	Total Amount
912.60	-
480.48	-
778.96	-
407.68	-
722.80	-
50.84	-
64.22	-
8.79	-
16.62	-
11.70	-
20.02	-
292.08	-
468.00	-
1,216.86	-
1,149.54	-
1,489.20	-
1,250.52	-
1,352.52	-
1,344.36	-
1,402.50	-
743.58	-
873.12	-
810.90	-
1,352.52	-
615.06	-
708.90	-
820.08	-
984.30	-
787.44	-
588.54	-
256.02	-
329.46	-
	-
	-
1,173.00	-
984.30	-
482.46	-
755.82	-
197.60	-
3,063.06	-
3,588.00	-
2,657.10	-
4,112.64	-
2,523.48	-

** PS Price Catalogue as of (08.23.2011)	Total Amount
4,498.20	-
5,451.90	-
4,026.96	-
2,866.20	-
6,105.72	-
5,077.56	-
6,436.20	-
8,710.80	-
8,710.80	-
8,881.60	-
6,489.60	-
4,882.18	-
3,468.00	-
4,187.10	-
4,187.10	-
4,187.10	-
2,928.42	-
3,301.74	-
4,621.62	-
14,198.40	-
4,559.40	-
3,843.84	-
2,843.56	-
4,029.00	-
2,958.00	-
5,254.02	-
84.76	-
76.75	-
127.50	-
724.88	-
328.44	-
603.20	-
92.56	-
37.70	904.80
16.12	-
91.50	-
349.44	349.44
364.00	-
72.80	-
57.20	-
34.81	-
8.42	-
10.42	-
43.68	-
7.54	-
17.42	-
21.84	-
45.76	-

** PS Price Catalogue as of (08.23.2011)	Total Amount
45.76	91.52
67.60	-
19.64	-
9.82	-
64.47	-
70.72	-
577.20	-
675.86	-
159.78	-
207.58	-
196.04	-
41.36	-
526.24	-
11.44	-
4.68	-
83.20	-
851.64	-
413.92	-
253.76	-
301.60	-
312.00	-
247.52	-
202.68	-
37.43	-
32.97	-
44.45	-
99.84	-
41.50	-
56.68	-
67.60	-
11.44	-
493.54	-
49.56	-
44.61	-
36.40	-
41.60	-
15.08	-
15.08	-
15.08	-
14.32	171.84
14.32	-
14.32	-
84.24	-
7.49	-
36.40	-
52.00	-
112.32	-
31.20	-
30.99	-
104.80	-
56.06	-

** PS Price Catalogue as of (08.23.2011)	Total Amount
102.44	-
144.35	-
194.66	-
20.57	82.28
36.40	-
37.44	299.52
139.32	-
161.20	-
82.04	-
15.60	-
8.84	35.36
24.89	-
18.20	-
30.00	-
50.44	-
77.98	-
15.81	63.24
644.80	-
468.00	-
4.37	-
12.48	-
12.48	-
28.13	-
132.68	530.72
3.64	-
36.40	-
41.48	82.96
41.48	-
41.48	-
27.04	-
24.96	-
25.98	207.84
10.66	255.84
41.60	-
83.82	-
41.60	-
20.38	-
19.24	-
97.76	293.28
87.36	-
61.15	244.60
57.20	-
166.40	-
10.40	-
27.04	-
114.40	228.80
18.72	-
147.35	-

** PS Price Catalogue as of (08.23.2011)	Total Amount
436.80	-
162.84	-
19.64	-
40.23	-
20.99	83.96
14.56	58.24
119.60	478.40
19.76	118.56
17.32	69.28
18.61	223.32
18.72	74.88
190.63	1,525.04
26.00	52.00
218.40	-
306.80	-
331.50	-
122.72	-
116.48	-
83.20	-
71.76	287.04
43.68	-
131.96	-
62.40	748.80
33.28	399.36
103.79	-
119.22	-
91.52	-
120.02	-
173.33	-
174.72	-
1,144.00	1,144.00
7,953.92	-
9,399.52	-
13,497.12	-
12,155.52	-
1,892.80	1,892.80

** PS Price Catalogue as of (08.23.2011)	Total Amount
925.60	-
341.12	-
161.08	-
239.20	1,435.20
19,552.00	-
1,028.56	-
764.40	-
745.68	-
934.84	-
4,451.20	-
1,130.48	-
4,726.80	-
24,939.20	-
8,838.96	-
6,238.96	-
16,640.00	-
18,156.32	-
7,124.00	-
4,139.20	-
30,992.00	-

** PS Price Catalogue as of (08.23.2011)	Total Amount
25.00	14,500.00
108.00	972.00
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-

85,698.42

94,268.26

100,000.00

1 or is within our approved